

MICROSOFT POWER PIVOT

Introduction/Overview

SUITABLE FOR

Experienced Microsoft Excel users who have an interest in using PowerPivot to analyse their data.

AIM OF THE COURSE

To get to grips with all the great features of Microsoft PowerPivot.

COURSE CONTENT

- What is PowerPivot?
- Launching PowerPivot
- Navigation
- Adding Data to PowerPivot
- Importing Data
- Preparing Data for Analysis:
 - Tables
 - Columns
 - Filtering & Sorting
- Relationships Between Tables
- Data Formatting & Layout
- Creating Pivot Tables, Charts & Reports

FURTHER INFORMATION

- On completion of the above course, each delegate will be awarded a course certificate.
- Course duration: 2 days
- Post course support is available.
- Full course notes and shortcuts are provided to each attendee at the beginning of their course, to keep for future reference.
- We are more than happy to tailor our courses to suit the requirements of your organisation, should the above content not fully meet your requirements.