

# MICROSOFT ACCESS

## Further Development

### SUITABLE FOR

Delegates who have attended our 3 day Advanced course, but would like to know more of the additional features to gain the maximum benefits of working with Microsoft Access.

### AIM OF THE COURSE

To introduce existing Database Developers to some more of the Microsoft Access development features.

### COURSE CONTENT

- Database Launch Options
- Database Performance
- Compacting a Database
- Further Macros
- Security
- The Switchboard Manager
- Quick Access Bar & Ribbon Bar Customisation
- Creating & Utilising Macros and Conditions in a Form

### FURTHER INFORMATION

- On completion of the above course, each delegate will be awarded a course certificate.
- Course duration: 2 days
- Post course support is available.
- Full course notes and shortcuts are provided to each attendee at the beginning of their course, to keep for future reference.
- We are more than happy to tailor our courses to suit the requirements of your organisation, should the above content not fully meet your requirements.